

David Griffiths wrote *Successful People Management* shortly before his death in order to reflect a lifetime's experience in management, in the hope that by sharing his experience and knowledge, others might benefit. It focuses on all the key aspects of the management process, examining the fundamental principles underlying all management practices and stressing the importance of good inter-personal relationships. It gives valuable and practical advice on how not to behave as much as on the behaviours that produce a positive response in colleagues and clients. Selling, negotiating, appraisal and meetings are among the topics covered with an impressive depth of knowledge and empathetic concern for those with whom he has dealt. *Successful People Management* is serious in intent yet at all times humorous, making this a highly entertaining and enjoyable read. The text is illustrated throughout by a series of witty illustrations which reinforce the author's advice and anecdotes. Throughout *Successful People Management*, David displays a deep understanding of and respect for his fellow human beings, with all their strengths and weaknesses, foibles and charms - the mark of an excellent manager. It will appeal to students preparing to enter the field and practising managers alike.

Teen to Teen: 365 Daily Devotions by Teen Guys for Teen Guys, The Twelfth Insight: The Hour of Decision (Celestine Series), DIETA VEGANA Per il TRIATHLON: Include 50 Ricette Vegane Ideali per Triatleti ad Alte Prestazioni (Italian Edition), Enemy Inside The Gates: Snipers In Support Of Military Operations In Urbanized Terrain, Root Causes of Sudans Civil Wars: Old Wars and New Wars (African Issues), La Serva Padrona / The Maid Mistress: An Intermezzo in Two Acts (Kalmus Edition), Ayurveda for All, Muscular Dystrophy: The Facts (The Facts Series), Holacracy: Ein revolutionares Management-System fur eine volatile Welt (German Edition),

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